
Laboratory Start Up

Procedure Overview

Purpose

- To help new faculty conducting laboratory research establish a safe and regulatory compliant laboratory environment
- To help integrate new faculty into the departmental safety program

Responsibilities

- Departments
 - Notify Risk Management and Safety (RMS) when new faculty who will be doing laboratory research have been hired.
 - Provide new faculty with New Faculty Checklist.
- Laboratory Director or Principal Investigators
 - Complete New Faculty Checklist and provide RMS a list of all hazardous materials that will come to campus.
 - Ensure decontamination, as appropriate, is completed prior to bringing equipment to campus.
- RMS
 - Conducts initial joint assessment before research begins.
 - Acts as information resource

Accepting Laboratory Space

- Principal Investigator (PI) shall walk through the lab and accept or reject any remaining chemicals and/or equipment
 - PI shall request their department to remove any unwanted legacy equipment or chemicals.
 - Any legacy chemicals or equipment that the PI accepts becomes the sole responsibility of the PI.